



# Welding & Joining Management Group™

FORENSIC EXPERTS • METALS TESTING

## Expert Work Order

<b>WJMG Project #:</b>	<input type="checkbox"/> Original Work Order <input type="checkbox"/> Change Notice #: _____	<b>Time / Date Received:</b>	<b>Time / Date Due:</b>	<b>Page No.:</b> _____ of _____
<b>Company:</b>	<b>Contact:</b>	<b>Work Phone:</b>		<b>Fax:</b>
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>	<b>Payment Terms:</b>

QTY	Billing Classification	Hourly-Base Rate
	Facility/ Consumable Charge (FC)	25
	Shop Machinist / Certified Welder	175
	Technician - NDT Level I	175
	Administrative	175
	AWS Certified Welding Inspector	175
	Technician - NDT Level II	175
	Metallurgist	250
	Welding Expert / Level III	250
	Principal / Forensic Expert	350
	Mileage	IRS published
	Overtime – before or after hours	Base x 1.5
	Premium – Saturdays or Sundays	Base x 2.0

Expedite Charges		
Normal Delivery of Results is 2-3 days		
Expedite – 24 Hour turnaround		Base X 1.5
Expedite – within 4 hours		Base X 2.0
Expedite – Wait for results		Base X 2.5

**Special Instructions / Other:**

This work order is to establish rates for expert services by Welding & Joining Management Group (WJMG). Invoices for work completed will be issued at least on a monthly basis. Invoices containing estimated charges for depositions and court testimony will be issued approximately one week prior to the deposition or testimony and will be payable before such appearance. A refund will be issued if necessary after the appearance.

QTY	Description	Code / Standard / Specification / Procedure	Unit Price (USD)
	Minimum Deposit		5000
	Expert Report (1 page, typed)		Hourly
	Trial or Deposition Testimony		350/hour
	Travel time rate (over 1 hour)		175/hour
	Per Diem		100/day
	Evidence Storage / month		275
	Photographs		3
	Photo Group Processing		85
1.	Minimum deposit of \$5,000 is due and payable BEFORE work begins. Deposit will be deducted from final invoice of project. Expert hourly rate is \$350/hour.		
2.	ALL outstanding invoices are to be paid in full BEFORE any deposition or court testimony.		
3.	Fees and expenses may be billed monthly or as time and expenses accrue unless other arrangements are made with the Expert.		
4.	Payment is due from the client within thirty (30) days of the invoice unless different arrangements are made with the Expert. The Expert reserves the right to charge a late fee of 1.5% per month on all invoices not paid within thirty (30) days of receipt by the client. The client shall pay any and all collection costs, including any legal fees and costs, plus appellate fees, incurred by the Expert in connection with the collection of its account. Any controversy, claim or dispute arising out of or relating to this Work Order, shall be resolved in a Weld County Court, State of Colorado. The law of the State of Colorado shall be the governing law.		
5.	The client is responsible for paying all fees and expenses of the Expert related to the engagement. This shall include activities in response to discovery efforts by other parties.		
6.	Expert will invoice client upon completion of Expert's report. All fees must be paid in full BEFORE a report is released to Client, other parties, or anyone else.		
7.	Expert reserves the right to bill lost or wasted time in the event of a cancellation, whether the cancellation is caused by the client or the opposing side. Client is responsible for all expenses related to the cancellation.		
8.	Unless expressly agreed by the Expert in writing, any cost estimates for services stated are for the client's budgeting purposes only and are not quotes which are binding on the Expert.		
9.	Rates are subject to change on a calendar year basis without other notice.		
10.	All time is measured portal to portal.		
11.	Loss and damages: Client retains the risk of loss of, and damage to, any and all property. All losses are limited to contract price. WJMG shall not be individually or personally liable. WJMG shall not be held liable for consequential damages.		
12.	Unless otherwise agreed to in writing, the "client" is the person listed as "Contact" on this Work Order along with their employer if it is included as part of this Work Order. The individual client warrants his/her authority to bind the principal.		
13.	In the event the Contact is employed by a public agency and the public agency is to be responsible, the Contact warrants his/her authority to bind the public agency unless otherwise stated in writing or unless the agreement is executed by the appropriate authority.		
14.	Each party agrees that it may not assign its interest, rights or duties under this Work Order to any other person or entity without the other party's prior approval.		
15.	This Work Order shall be terminated upon written notice to Expert from Client at any time. In the event of termination, Client is still responsible for all sums owed Expert.		

**Payment Terms:**  Pay in Advance  Due upon Receipt  Visa/Master Card  Cash **Total Cost:**  
**Expenses** will be at actual plus 10%. (Expenses include travel, per diem, copies, sample pickup/delivery, etc.) \$ \_\_\_\_\_  
**Test Results:**  Call with results  Fax  Mail  E-Mail  Will pick up  Return test samples  
**By signing this Work Order, you are agreeing to pay WJMG for services rendered as set out above at the published rates.**

\_\_\_\_\_ AUTHORIZED AGENT    \_\_\_\_\_ DATE    \_\_\_\_\_ WJMG REPRESENTATIVE    \_\_\_\_\_ DATE